

From: [REDACTED]
To: [McAllister J \(Jackie\)](#)
Cc: [Stewart L \(Lesley\)](#); [REDACTED]
Subject: FW: FSG Portfolio: 2008-09 efficient government outturn statements
Date: 24 August 2009 10:51:00
Attachments: [Efficient Government - 2008-09 outturn - bridges.doc](#)
[Efficient Government - 2008-09 End Year Efficiency Outturn Statement - Guidance - May 2009.obr](#)
[Efficient Government - 2008-09 End Year Efficiency Outturn Statement - Guidance - May 2009#3.doc](#)
[Efficient Government - 2008-09 outturn - Project manager"s statement template.doc](#)
[Efficient Government - 2008-09 Outturn process - Director General Economy Statement.doc](#)
[Efficient Government - 2008-09 Outturn process - Director Statement - proforma.doc](#)
[Efficient Government - 2008-09 Outturn - Chief Executive"s statement proforma.doc](#)

[REDACTED]

To make you aware of FETA and the TRBJB having declared 'efficiency saving's beyond target levels for the financial year 2008/09.

[REDACTED]

From: [REDACTED]
Sent: 21 August 2009 11:58
To: Director of Transport
Cc: [REDACTED]
Subject: FW: FSG Portfolio: 2008-09 efficient government outturn statements

[REDACTED]

With apologies for missing the deadline, I now attach a statement on the efficiencies outturn for the two bridge boards. This "project manager" statement is based on discussions I have had with both bridge managers, and their financial officers, and on the statements they have provided to me this week.

You will see that the boards have significantly exceeded their target efficiency savings in year 1. This is due to the restructuring of operations following the abolition of tolls. Earlier discussions with [REDACTED], and more recently with [REDACTED] confirm that staff savings may be declared in this way for the efficiency statements. As I understand the process, these recurring savings may also be re-declared in years 2 and 3 (by Transport Scotland).

I hope this is helpful. Happy to discuss.

[REDACTED]

[REDACTED]

From: [REDACTED]

Sent: 18 June 2009 17:23

To: [REDACTED] Director of Transport; Director of Business, Enterprise and Energy; [REDACTED]

[REDACTED]

Cc: [REDACTED]
[REDACTED]

Subject: FSG Portfolio: 2008-09 efficient government outturn statements

Dear Portfolio Directors

Copy: Business Managers and Project Managers

Following [REDACTED] email to project managers below, this is to confirm that the deadline for submitting the **Director / Chief Executive 2008-09 Statements of Efficiencies** (and supporting project manager statements) to the DG Economy mailbox is **Friday 14 August**.

The latest version of the 08-11 Delivery Plans was published in April 2009: you can find it on the SG website at

<http://www.scotland.gov.uk/Publications/2009/04/EDPApril2009>

If you have any queries about the process, I'm sure Lorimer (x41561) will be happy to help.

Thanks

[REDACTED]

[REDACTED]

DG Economy Business Manager

Ext: [REDACTED]

From: [REDACTED]
Sent: 21 May 2009 16:46
To: [REDACTED]
[REDACTED]

Subject: Efficient Government Outturn Statements and Report 2008-09 - guidance and deadline

To DG Economy project managers, copied DG Economy, [REDACTED]

We have now completed the first year of the 2008-11 Efficient Government Programme and turn to reporting the efficiencies delivered during the financial year 2008-09. To that end, I attach a link to guidance on the process. The deadline for the submission of the final Director General Statements and for confirmation that Portfolio Ministers have been notified of Portfolio efficiencies is **Friday 4 September 2009**. This will allow us to meet Ministerial deadlines for publication. It is for Directors General to set the intermediate timings necessary for their areas to allow them to meet that deadline, although the first page of the guidance gives some indicative timings. We have emailed them separately today to notify them.

I also attach a proforma project manager statement together with pro forma statements for Director and Chief Executive and a copy of the DG statement. It is for DG Economy to

decide the level of assurance he requires from Directors and others. Director statements can be adapted to be used by Deputy Directors and others as you require.

Text in square brackets in the returns is for use where relevant. Text which is not in square brackets is a required part of the return, though please note that an explanation/summary of the evidence you submit to support your statement is required.

Ministers have made clear the importance that shared services, asset management and procurement have in delivering increased efficiencies. We are therefore introducing a requirement to list the contribution that each has made to the delivery of efficiencies. This will form part of each level of assurance from the project managers' statements to the DG statement. Where the contribution is nil that should be stated.

I'm here to assist with the process and am happy to discuss at any stage.

Guidance

Project manager

DG statement

Director

Chief Exec