

[REDACTED]

From: [REDACTED]
Sent: 20 September 2010 14:42
To: Barry Colford
Cc: Lesley.Stewart [REDACTED]
Subject: Forthcoming Meetings and Requirements - FETA 2010/11
Attachments: FETA - covering letter for 2010_11 grant in aid letters - 30 March 2010.doc

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Barry,
Forthcoming Meetings and Requirements - FETA 2010/11

Lesley Stewart and I were considering forthcoming meetings and requirements involving TS and FETA, and we would be grateful for your views too on how best these can be managed.

While the UK Spending Review has been confirmed for 20th October, the Scottish Government / Parliament has not set a date for delivery of the Scottish Budget. As FETA and Transport Scotland (TS) officials are due to meet on 23rd November, I suggest that we hold that date meantime. However, can I ask that you (and your team) prepare to set aside time over, say, the subsequent fortnight in case a meeting then is more timely?

As well as the scheduled officials' meeting on Thursday 7th October, the FETA Board and officials are meeting the Transport Minister on Tuesday 12th October. (Lesley is now likely to attend this meeting.) FETA's Grant in Aid covering letter (attached) describes certain requirements for our meeting on the 7th, ie In year quarterly Grant returns, Audited Accounts and Reserve. FETA has very helpfully already submitted its Audited Accounts and I can confirm TS has no further comment on these. One option would be for FETA to submit written reports on the other items, particularly if there are no significant changes either since the last return, or in respect of FETA's approach regarding reserves. It would be helpful if this quarterly report once submitted allows for spend to date as at end of September, rather than August mentioned in the covering letter. Equally, we would provide FETA with updates on any relevant matters.

Given the above, such as the additional meeting on the 12th October, and future UK Spending Review and Scottish Budget, can you let me know from FETA's perspective what you would consider as best use of available time?

On more practical points regarding the Minister's visit, can you let me know whether a car parking space can be allocated for the Minister's visit? And, who will meet him at the Entrance? For example, would it be Cllr Wheeler and /or yourself? I shall confirm with you who will accompany the Minister from SG/TS.

Happy to discuss.

Thanks,

[REDACTED]



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